



Marion County
OREGON

PUBLIC WORKS

Building Inspection Division
Onsite Wastewater Section

2025 Septic Installer Meeting

Friday, February 21, 2024

8:00 am – 12:30 pm

Marion County Public Works

Willamette Room

5155 Silverton Rd NE

Salem, OR 97305

Agenda

- 8:00-8:15** **Sign-in / Coffee & Donuts / Introductions**
- 8:15-9:15** **Welcome / Marion County Onsite Program Year in Review**
Presented by: Matt Knudsen, REHS - Onsite Septic Inspector for Marion County
- 9:15-9:45** **Capping Fill Roundtable – Bringing it together**
Lead by: Matt Knudsen, REHS - Onsite Septic Inspector for Marion County
- 9:45-10:00** **Break**
- 10:00-11:00** **As-Builts / Minor Electrical Label / Existing System Evaluation Report**
Presented by: Danny Brown, EH-ST - Onsite Septic Inspector for Marion County
- 11:00-12:30** **Easements & Chain of Command**
Presented by: Kim Aldrich, WWS, Onsite Septic Inspector for Marion County

*Marion County will be applying for .4 CEUs for this meeting.

Welcome/Marion County Onsite Program Year in Review:

In this section we will welcome installers and discuss 2024 in review. How many permits were processed, systems installed, systems repaired? This section will also mention the timeline for systems without permits and protecting drainfields from the rest of the building project.

Capping Fill Roundtable:

Discussion regarding the rules and how Installer's go through the process of combining cap material and native soil.

As-builts / Minor Electrical Label / Existing System Evaluation Report:

OAR requirements for as-builts, best practices and techniques for preparing quality drawings. Background information regarding the minor electrical label and how it impacts septic installations. How to submit a complete Existing System Evaluation Report.

Easement Process / Chain of Command:

Creating legal easements can be a lengthy process, outside of the typical communication channels. The presentation will provide greater detail regarding the county easement approval process. In addition, what is the responsibility of the licensee versus "employees" on a jobsite.



Instructor Background And Information Form

Thank you for filling out this form.

Presentation Title: Easements : Chain of Command

Presenter: Kim Aldrich Title: Marion County Onsite Wastewater Specialist

Employer: Marion County Building Inspection Address: 5155 Silverton Rd NE

City: Salem State: OR Zip: 97301 Phone: 5035885147

Summary of Lesson content: Creating legal easements can be a lengthy process, outside of the typical communication channels. Presenting the county easement process. In addition, what are the responsibility of the licensee vs. "employee on a job site."

Professional Background: (Note a brief - 2 page maximum - resume may be submitted in lieu of the following data. Please be sure the resume includes all requested information. Qualifications should be related to your presentation.) Use the reverse side of this form if more room is needed to fully answer the following questions.

Primary Knowledge/Skills/Abilities related to presentation: Marion County lead inspector since September 2019, Yamhill County Lead Inspector June 2007-Sep 2019

Education (High School, Upgrades, Colleges and Degrees): Soils degree B.S. In Soils and Crop Science- Soil Resource Management option Oregon State University 2007

Professional Registration/Certification: Environmental Health Wastewater Specialist EH-W 10147892

Related papers/instruction you have presented:

Title: _____ Date: _____ Event: _____

Title _____ Date: _____ Event: _____

Professional Organizations/Activities: O2WA Date: current

Oregon Soil Society Date: current

Course sponsor: Marion County

Signature of Instructor: Kimberly A. Aldrich Date: 12/31/24

DO NOT WRITE BELOW THIS LINE

Date Evaluated: _____ By: _____ Approved: Yes _____ No _____

Return Completed Form To: OESAC CEU COMMITTEE Email: info@oesac.org
P.O. Box 577 Phone: 503-698-6486
Canby, OR 97013-0577



Instructor Background And Information Form

Thank you for filling out this form.

Presentation Title: Welcome/ Marion County Onsite Program Year in Review - Capping Fill Round Table

Presenter: Matt Knudsen Title: Marion County Onsite Wastewater Specialist

Employer: Marion County Building Inspection Address: 5155 Silverton RD NE

City: Salem State: OR Zip: 97301 Phone: 5033653165

Summary of Lesson content: Discuss 2024 in review such as how many permits were issued. What happens when someone installs an illegal system. How does the county respond? In addition, what are some good tips on how to protect a drainfield during the construction process.

Professional Background: (Note a brief - 2 page maximum - resume may be submitted in lieu of the following data. Please be sure the resume includes all requested information. Qualifications should be related to your presentation.) Use the reverse side of this form if more room is needed to fully answer the following questions.

Primary Knowledge/Skills/Abilities related to presentation: Marion County Onsite Wastewater Specialist 6 years, Marion County Environmental Specialist 5 years, Marion County Environmental Stormwater Supervisor 8 years

Education (High School, Upgrades, Colleges and Degrees): B.S. in Environmental Science from Portland State University 2004

Professional Registration/Certification: Registered Environmental Health Specialist EH-S 10117541

Related papers/instruction you have presented:

Title: _____ Date: _____ Event: _____

Title _____ Date: _____ Event: _____

Professional Organizations/Activities: Oregon Environmental Health Association Date: current

Date: _____

Course sponsor: Marion County

Signature of Instructor: *[Signature]* Date: 12/31/24

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Instructor Background And Information Form

Thank you for filling out this form.

Presentation Title: As-Built / Minor Electrical Label / Existing System Evaluation Report

Presenter: Danielle Brown Title: Marion County Onsite Wastewater Specialist

Employer: Marion County Building Inspection Address: 5155 Silverton Rd NE

City: Salem State: OR Zip: 97301 Phone: 5035885147

Summary of Lesson content: Discussion regarding best practices and requirements for as-builts. Information regarding minor electrical label. Also, how to submit a complete ESER.

Professional Background: (Note a brief - 2 page maximum - resume may be submitted in lieu of the following data. Please be sure the resume includes all requested information. Qualifications should be related to your presentation.) Use the reverse side of this form if more room is needed to fully answer the following questions.

Primary Knowledge/Skills/Abilities related to presentation: Marion County Environmental Health specialist trainee with Marion County from June 2023 to current

Education (High School, Upgrades, Colleges and Degrees): High School Diploma from DaVinci Science 2018
B.S. in General Chemistry from Cal Poly Humboldt 2022

Professional Registration/Certification: Environmental Health Specialist Trainee EH-ST 10233778

Related papers/Instruction you have presented:

Title: _____ Date: _____ Event: _____

Title: _____ Date: _____ Event: _____

Professional Organizations/Activities:
Oregon Environmental Health Association

Date: current

Oregon Onsite Wastewater Association

Date: current

Course sponsor: Marion County

Signature of Instructor: [Signature] Date: 12/31/24

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