



# “How to choose a contract laboratory” Workshop

Live Online

Instructor: Lori Zboralski

## Agenda

Time	Material Covered
8:00 AM	Welcome & Intro to Workshop
8:05 AM	Why it is important to carefully select a contract lab
8:15 AM	Approved analytical methods
8:30 AM	Lab Accreditation / Certification
8:45 AM	Quality Assurance & Quality Control
9:00 AM	SOPs
9:15 AM	Turn around times
09:30 – 09:45	Break
9:45 AM	Communication & notifications
10:00 AM	Business Hours
10:20 AM	Lab audit results
10:35 AM	References
10:50 AM	Pricing
11:00 AM	What information can & should you ask for in standard reports & during investigations
11:15 AM	Adjourn

Copyright Professional Training Association 2024

Attendance was monitored by instructor using visual presence, voice Q&A, polls, and surveys. Supporting documentation is available upon request.